



RSGYC User Guide for Digital Expression of Interest in Membership

1. Proceed to the following webpage to access the online form to express your interest in a membership with the Royal St. George Yacht Club:
[\[https://form.jotform.com/232044464371350\]](https://form.jotform.com/232044464371350)
2. Use a Google Account or a Facebook account to access the form if prompted to login. Alternatively a Jotform account can be created with your email address.
3. Select your desired Membership Category from the dropdown field.
4. Enter your personal information.
Note: Fields with an asterisk (*) are required to be filled
5. **If interested in a Family Membership**, please enter the personal information for all family members under the Family Membership header.
6. **If interested in an Individual Application**, please proceed to the Proposer & Seconder section.
7. Under the Proposer & Seconder header, please enter the name, email address, and phone number of both the proposer and the seconder. The proposer and seconder must be “Ordinary Members” of the Royal St. George Yacht Club.
 - a. **If you do not know a Proposer & Seconder** from the Royal St. George Yacht Club, please insert the Proposer Name as *Membership Committee*, the Proposer Email Address as membership@rsgyc.ie, and the Proposer Phone Number as *01 280 1811*. The Seconder details can be left blank.
8. Select an answer from the dropdown field regarding if you have previously been proposed for membership of the Royal St. George Yacht Club.
 - a. **If “Yes”**: answer when and by whom in the following text box.
9. Enter your answer for why you wish to be a member of the Royal St. George Yacht Club in the relevant text box.
10. Enter your answer for which club facilities / activities you will use, and how often, in the relevant text box.
11. Enter the necessary details of your occupation and employment under the Professional Information header.
12. Enter any details of your sailing experience and possible aspirations. If you own a boat, provide a brief description.
13. Enter any additional interests in the relevant text box.
14. Enter any other Club Memberships in the relevant text box.
15. Select an answer from the dropdown field regarding if you have previously been refused membership, struck off, or asked to resign from any club.

16. Read through the club's GDPR Privacy Statement, and click on the checkbox to consent to the information given above being stored on the Club's information systems and used for the purpose of managing my membership application.
17. Click the checkbox to confirm that the above information provided is correct, and elect to be bound by the Rules of the Club and the Bye-Laws.
18. Submit the current date into the field.
19. Provide a signature of your initials using the Digital Signature field.
20. Click the submit button at the bottom of the form.